



## Sage Payroll Services — Payroll Your Way

You can depend on Sage Payroll Services to provide you with flexible, reliable products, and innovative software and technology. In keeping with that commitment, we offer seamless integration with your Sage Software solutions, giving you the exact payroll solutions you need. That’s because Sage Payroll Services offers a variety of payroll and tax compliance solutions.

### Sage Payroll Services include:

- Outsourced payroll services to manage even your most complicated tax compliance or auditing issues.
- 24/7 accessibility — The ability to view and update your payroll data simply by going online through our secure network.
- New-hire reporting for all states.
- Check and direct deposit printing — Have your checks printed and sealed for you!
- The availability of unlimited direct deposit accounts for employees.
- Support for unlimited departments with multiple pay groups.
- Timesheet Entry — The ability to import data and pay multiple pay groups with the same pay date.
- Friendly customer service and award winning technical support.

## Payroll Processing Solutions That Work Best for Your Business

### In-House Payroll

Our in-house payroll solutions ensure payroll tax compliance by providing a complete tax table updating service. You can manage your payroll with the assurance that federal and state payroll taxes will be properly deducted — every time.

### Full-Service Online Payroll

Our comprehensive online payroll solutions eliminate all the hassles that can arise when processing payroll in house. It offers everything you expect from a full service provider — and more. We reduce the risk of tax penalties and save valuable time on payroll chores so that your business managers, HR, and accounting professionals can focus on their core responsibilities. This easy-to-use, full-service, online payroll solution offers:

- Hassle-free, timesaving payroll
- Easy start-up
- Penalty-free guarantee<sup>1</sup>
- Flexible payroll entry, decentralize data access with multi-level security
- Access your payroll information from anywhere, anytime
- Save on hardware, software, and maintenance

## What’s the Right Payroll Solution For You?

To determine which payroll processing option is best for your business, use this chart to compare your needs to each option:

### SAGE PAYROLL SOLUTIONS COMPARISON CHART

Payroll Solution	Full-Service Payroll	In-house Payroll with Payroll Tax Update Service
Payroll data integrated and/or stored in Sage Software payroll products	•	•
Payroll data entry and access.	Online (24x7)	In Sage Payroll Solutions
Option to use direct deposit of paychecks	•	•
Print paychecks from your desktop	•	•
Updated federal and state tax tables	Online (24x7)	In Sage Payroll Solutions
Updated formats for tax-related forms (W2, W3, 941, etc).	•	•
Updated local tax tables	•	•
W-2 processing service	•	
“Penalty-free” guarantee <sup>1</sup>	•	
Automatic federal, state, and local payroll tax deposits	•	
Automatic payroll tax filings to federal, state, and local authorities	•	
Check stuffing andpPrinting	•	
Delivery service	•	
State new hire reporting service	•	



## Direct Deposit Also Available

### Offering employees the benefit of a no-hassle payday!

Sage Payroll Services also offers direct deposit, making our payroll solution even more valuable to your business. Our direct deposit option offers the convenience of having employee paychecks deposited directly into their accounts. This service ensures employees will enjoy hassle-free paydays. With a few simple clicks, you can designate your employees as direct deposit or regular paycheck.



**Want to learn more about Sage Payroll Services?  
Contact your local Sage Software Solution Provider or  
send us an e-mail at [sagepay@bestsoftware.com](mailto:sagepay@bestsoftware.com)**

<sup>1</sup>Sage Software, Inc., guarantees accurate, timely deposits and filings with federal, state, and local agencies or we’ll pay the resulting payroll tax penalties for you! We back our promise as long as the information you provide us is on time, complete, and accurate and your account is properly funded.